

**LIONS HEAD SOUTH ASSOCIATION, INC.**  
**December 19, 2022 – Approved as Amended January 9, 2023**  
**Board of Trustees Standing Committee**

**Present:** J. Cinosky                      P. Comfort                      L. LaFerrera  
                    D. Gregory                      T. Behrens

**Also, Present:** L. Kolesa, Administrator

**Absent:** B. Skelly  
                    K. Wright

The open meeting was called to order by J. Cinosky, Vice President at 9:02 A.M.

**Actions Taken:**

1. Motion made by P. Comfort, seconded by L. LaFerrera to approve the minutes for the December 5, 2022, open meeting. **MOTION APPROVED: 4--0**
  
2. Motion made by D. Gregory, seconded by P. Comfort to approve ADP Worker's Compensation Proposal as recommended by Finance and Insurance.  
**MOTION APPROVED: 4-0**
  
3. Motion made by D. Gregory, seconded by P. Comfort to approve Shore Technology Group, December 7, 2022 proposal to install one new PC for administration front desk, and adding KVM switch to share monitor/LBD Mouse, for the amount of \$1,355.19. **MOTION APPROVED: 4-0**
  
4. Motion made by T. Behrens, seconded by P. Comfort to approve Turf Masters December 8, 2022 proposal for removal of four (4) dead trees at 18 Tennis Court located on common ground, for the amount of \$1,599.38.  
**MOTION APPROVED: 4-0**

**Treasurer's Report:** By: D. Gregory

- The balance as of November 30, 2022, is \$1,413,399.71 of which includes the CD total of \$550,000.00, Treasury Bill total of \$250,000.00, stock total of \$275,826.10 and cash total of \$337,573.61.

**ACC** – By: K. Fagan

**WGA:**

- Will be hosting Bagels and Bingo on January 20<sup>th</sup>.
- Tickets will begin today in the clubhouse.

**New Year's Eve – Gathering:**

- Recreation Committee will be hosting an impromptu celebration at the clubhouse, December 31<sup>st</sup> from 8:00 PM to 1:00 AM.
- Event will be BYOB you are welcome to bring appetizers to share with your table.
- Sign-up sheet will be posted in the clubhouse.
- A Robo call will be made and information will also be placed on the website.

**Architectural** – By: S. Scaturro

- No report.
- Wishing all a Very Merry Christmas and Happy New Year.

**Buildings and Grounds** – By: N/A

**By - Laws** – By: N/A

**Clubhouse** – By: N/A

**Community Awareness** – By: N/A

**Finance & Insurance** – By: B. Begley

- Informed there were changes to minutes of December 13, 2022.
- Corrections will be made and forwarded to board and administration.
- Committee discussed renewal of twelve (12) month CD's, at 4.7% interest.
- Committee reviewed B. Sattazahn report regarding insurance umbrella policy changes. B. Sattazahn to follow with administration.
- P. Brennan will conduct committee audits.
- S. Polzer will not be returning, committee is in need for a secretary.

**LHCC** – By: J. Mort

- Wrapped up for the year.
- Still have a few golfers enjoying the course.
- Polar Bear Shoot-Out is scheduled for January 31<sup>st</sup>.
- Will be working with Buildings & Grounds for request for proposals for the bridge.
- Awning has been removed and will be reinstalled in March.
- Giacinti Electric has begun installation of new indoor lighting, expecting completion by Wednesday.

**Nominating** – By: N/A

**Security** – By: N/A

**Website:** - By: T. Burzaitis

- Meeting was not held last month due to scheduling conflicts.
- Please to announce the Christmas Parade and WGA Cookie Wrap has been added to the website.
- Thank you to P. Whyte for suppling her time to take such great pictures.
- I would like to attend upcoming committee meetings, to discuss committee communication for the website.
- Committee member pictures will be also be taken for the website.
  
- Most viewed sites;
  - #1 – Robo
  - #2 – Lawn Maintenance
  - #3 – Fall Clean-up
  - #4 – Videos
  
- Request for Standing Committee Meeting schedule to be added to Robo calls.
- Reminder all residents are welcome at all open meetings.
- Website to include reminder for residents.

**Old Business:**

Thames Place -Tree Removal - Update:

- Tree removal has been completed.
- Administration confirmed, no resident complaint was received.
- Brief discussion regarding six (6) survey markers removed by contractor.
- Requirement for maker replacement.
- Administration to contact for FWH for RFP for replacement.

ADP – Worker’s Compensation Proposal:

- F & I reviewed and approved change of carrier.
- Committee forwarded recommendation to board.
- Board motion required.
- Motion.

**Administrator’s Report – N/A:**

**New Business:**

Shore Technology Proposal:

- Review of proposal for new PC at front desk including new KVM switch to share monitor.
- Motion.

McGovern Legal Services – 2023 Rates:

- Review of 2023 fee schedule changes.
- Schedule of BOT meetings to be forwarded as requested.
- Administrator to follow on status of By-Law's, Policies, Rules and Regulation changes.

Tennis Court – Turf Masters Proposal:

- Review of proposal.
- Architectural and township approved for removal of four (4) dead trees located in Common Ground behind 18 Tennis Court.
- Township is requiring replacement of three (3)
- Replanting to be scheduled for spring.
- Motion.

Garbage Pad Light - Giacinti Electric Proposal:

- Required replacement of hardwired wall mounted light fixture at garbage pad.
- Review of proposal.
- Motion not required, update to over for 2022- line-item budget.

29 Yorkwood – Common Ground – Dead Trees:

- September 2021 five (5) Pine trees were planted behind 29 Yorkwood Drive.
- Administration notified November 30<sup>th</sup> four (4) have died.
- Due to time lapse – nursery will not replace.
- Turf Masters will replace at no cost to LHS.

Turfmasters:

- M. Halm mentioned what a great job done this year.
- December fall clean-up was exemplary.

Motion made by P. Comfort, seconded by to adjourn the open meeting at 10:21 A. M. **MOTION APPROVED: 5-0**

The next meeting will be on January 9, 2023 at 9:00 A.M.

Submitted by,

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L. Kolesa, Administrator

